



STATE OF FLORIDA
DEPARTMENT OF CORRECTIONS
OFFICE OF INSTITUTIONS

MEMO TO: All Staff and Inmates

FROM: Ricky D. Dixon, Deputy Secretary of Institutions

DATE: March 14, 2018

SUBJECT: Statewide Visitation Schedule -- Amended

Throughout the visitation process, the focus and priority of every institution is to provide a venue and atmosphere conducive to preserving relationships between inmates and family while maintaining the safety and security of the public, staff and inmates. Institutional staff do an exceptional job of coordinating the entry of hundreds of visitors each year into our correctional facilities across the state.

In spite of our diligent efforts, we are experiencing a vast increase in the amount of contraband being introduced into correctional facilities statewide, which is exacerbated by current staffing shortages. These hindrances make it difficult to maintain the positive environment required and expected in our visiting parks. As part of our proactive response, and in an effort to assist staff and facilities with these issues, the Department has initiated rulemaking and will implement changes to Rule 33-601.722, F.A.C. Upon the effective date of the adopted rule, the new visitation schedule will be implemented as outlined below and will be applied to all major institutions, work camps, annex facilities and work release centers. This implementation schedule will be reviewed after 90 days and quarterly thereafter to determine whether any circumstances have changed that would facilitate a change to the implementation schedule, consistent with Rule 33-601.722.

The visitation schedule, as provided by Rule 33-601.722, F.A.C., will be implemented as outlined below and applies to all major institutions, work camps, annex facilities and work release centers.

- Inmates with DC numbers ending in an odd number will visit beginning the first full weekend following the effective date of the rule adoption and every other weekend thereafter.
- Inmates with DC numbers ending in an even number will visit beginning the second full weekend following the effective date of the rule adoption and every other weekend thereafter.
- When a state observed holiday falls on a weekend, or the adjoining Friday or Monday, all inmates will be allowed visits for that time period.
- Requests for special visits will be considered on case by case basis pursuant to Rule 33-601.736.

The implementation of this schedule is expected to provide for a more orderly and efficient visitor screening process, reduce the pressures related to seating and facility access within the parks, and enhance the overall visitation operation for visitors, staff and inmates alike.

As is the Department's practice, this decision was made with the best interest of staff, inmates and public safety in mind. Thank you for your cooperation, and please feel free to contact this office with any questions or concerns.


Deputy Secretary