

STATE OF FLORIDA  
DEPARTMENT OF REVENUE  
CHILD SUPPORT ENFORCEMENT PROGRAM

To:

CSE Case No.

ORDER TO APPEAR FOR GENETIC TESTING

1. Proceeding. The Department of Revenue, Child Support Enforcement Program (DOR), has started an administrative proceeding to establish whether \_\_\_\_\_ is the biological father of the child(ren) listed below:

Mother:

Child:

DOB:

We have done this because \_\_\_\_\_ is believed to be a putative father of the child(ren) listed above based upon an affidavit or other documentation / \_\_\_\_\_ that states that \_\_\_\_\_ is or may be the child(ren)'s biological father.

2. Genetic test appointment. **YOU ARE HEREBY ORDERED** to appear to provide a sample for genetic testing at:

Date:

Time:

Place:

Address:

DOR has arranged the date and time for genetic testing with the correctional facility named above.

3. Genetic test appointment details. If you have custody of the child(ren) listed above, you must also bring the child(ren) for genetic testing. If you are a caretaker relative, only the child(ren) will have to provide a sample.

You must bring picture identification to identify yourself and the child. Valid adult identification includes: a state issued driver's license or ID card, a US passport, a foreign passport stamped by or an ID card issued by the US Bureau of Citizenship and Immigration Services, a US armed forces ID card or certain Florida or federal inmate ID cards. Valid child identification includes: a state issued ID card, a certified copy of a birth certificate, a social security card, an insurance card or a school ID.

If you appear as ordered, DOR will pay the cost of the genetic test and provide you with a copy of the test results.

4. Failure to appear. If you fail to appear as ordered or refuse to submit to genetic testing without good cause, DOR may:

- 1) If you are a putative father, start proceedings to suspend your driver's license and motor vehicle registration.
- 2) If you are a putative father, impose an administrative fine of \$500.

- 3) Use a genetic sample previously obtained from \_\_\_\_\_, if available, to determine the probability that \_\_\_\_\_ is the child(ren)'s biological father.
  - 4) File a petition in circuit court to establish paternity and obtain a support order requiring \_\_\_\_\_ to pay child support and/or provide health care coverage for the child(ren), and obtain an order for costs against \_\_\_\_\_, including costs for genetic testing.
  - 5) If you are a custodial parent or caretaker relative not receiving public assistance benefits, close your child support case for non-cooperation.
  - 6) If you are a custodial parent or caretaker relative receiving public assistance benefits, refer you for reduction or termination of your benefits as appropriate.
5. Informal review and your right to a hearing. You may contest this order by filing a written request for informal review within 15 days of receipt of this order. The purpose of the informal review is to provide an opportunity to discuss the proceedings and the basis for this order. At the conclusion of the informal review, DOR will notify you in writing whether we intend to proceed with this Order to Appear for Genetic Testing. If you are notified that DOR intends to proceed, you will be given additional information with the notice regarding your right to contest this order at an administrative hearing.
6. Rescheduling. **If you are unable to appear at the date, time and place listed in paragraph 2 above, you must notify us at the office listed below prior to the appointment of a substitute appointment may be rescheduled. If you fail to appear and do not call in advance, rescheduling may have your driver's license suspended, be fined \$500, or be**

DONE AND ORDERED this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 Authorized Designee for:  
 Director, Child Support Enforcement Program  
 Florida Department of Revenue

Local Office Address:  
 1-800-622-5437